

**KOFORIDUA SECONDARY TECHNICAL SCHOOL
(SECTECH)
OLD STUDENTS' ASSOCIATION
(MMARIMA MMA)**



CONSTITUTION

PREAMBLE TO THE CONSTITUTION

We the entire Past Students of Koforidua Secondary Technical School (Now Koforidua Senior High Technical School) being convinced of the need for the formation of a bond of union between the Old Students and the school, to promote the maintenance of our interest in the school, and our willingness to assist in the school's welfare, and to promote the welfare of its members and the ideals for which Koforidua Secondary Technical School was founded (that is "Educate for Service"), by creating an Association which will have all past students as members, do hereby adopt and give to ourselves this constitution.

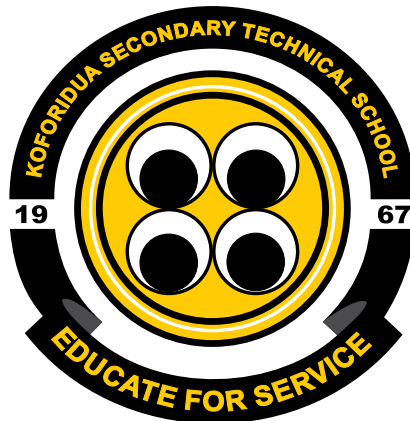
PART 1

ARTICLE 1: NAME

1. The Association shall be known as **Koforidua SecTech Old Students' Association** and in this constitution be referred to as “the Association”.

ARTICLE 2: ACRONYM, SLOGAN, GREETINGS AND LOGO

1. **Acronym:** The acronym of the Association shall be SECTECH.
2. **Slogan:** The slogan of the Association shall be MMARIMA MMA.
3. **Greetings:** The greetings of the Association shall be: **MMARIMA MMA** and the response shall be **ABUSUA KESEƐ**.
4. **Logo (Symbol):** The Association shall adopt the original Koforidua Sec Tech School Logo with Mmarima Mma written under it as its Logo or Symbol. The Logo shall therefore remain as per attached.



ARTICLE 3: VISION AND MISSION STATEMENT

1. **Vision:** To create an ideal networking platform to unite all Past Students of Koforidua Secondary Technical School and to serve as a strong foundation for every student admitted to the school to promote the spirit of the school's motto of “Educate for Service”.
2. **Mission:** The Association shall achieve the above vision through the following:
 - To network all Old Students and to promote interactions among them;
 - To promote a sense of pride of the School among Mmarima Mma by being part and parcel of the developments in our alma mater;
 - To promote a strong relationship between the Association and the School;
 - To serve as role models for the continuing students.

ARTICLE 4: MOTTO

1. To serve, to advise, to advocate and to strengthen.

ARTICLE 5: AIMS AND OBJECTIVES

1. To promote Year Groups and to establish Regional and Diaspora Chapters under the Parent Association as a means of growing membership and promoting the commitment of members to activities of the Association.
2. To build cooperation amongst members through various Year Groups and Chapters in order to promote unity of purpose, common vision, pride, tradition and loyalty among past students.
3. To assist the School in the growth of its academic, administrative, cultural, and extracurricular activities to make Koforidua Secondary Technical School, the school of choice to attend.
4. To provide financial support to the school through dues payment, donations and other charitable means in honour of its programs as and when the need arises.
5. To establish a firm partnership with the School Administration, Student Representative Council (SRC) and Parent Teachers Association (P.T.A) to accelerate progress in the school.
6. To negotiate and lobby for jobs for the unemployed members from other capable members.
7. To highlight the achievements of Mmarima Mma.

ARTICLE 6: MEMBERSHIP

1. By default, all Past Students of Koforidua Secondary Technical School are members of the Association and shall be identified as Mmarima Mma as a group or Barima Ba as a single person. However, to be a **member in good standing**, one is required to do the following:
 1. to be active in respective Year Group and Chapter Programs (physical and/or electronic).
 2. to register and pay through the Year Groups representatives, the requisite monthly membership dues and contributions to KSTS yearly Projects Fund.
2. Remarks on Registration, Monthly Membership Dues and Yearly Projects Funds contributions
 1. Each Year Group Executive shall keep records of members who pay the stipulated monthly membership dues and contribute to the yearly Project Funds.
 2. List of payment of dues and contributions to the Project Fund from each Year Group shall be part of the Quarterly or Annual Reports to the Executive Council for publication.
 3. A member in good standing should have paid his/her dues up to date and/or active in the respective Year Group and Chapter activities.
 4. Members shall be classified as per the table below in accordance with the mode of contribution towards the Project funds with recognition at the Annual General Meeting.

No	Classification	Qualification
1	Bronze	For having contributed from 5% but less than 10% of the year groups contribution
2	Silver	For having contributed from 10% but less than 15% of the year groups contribution
3	Gold	For having contributed above 15% but less than 20% of the year groups contribution
4	Platinum	For having contributed not less than 20% of the year groups contribution

5. A member shall be issued with a Classified Membership Card with respect to the Project Fund contribution made. (i.e., Bronze, Silver, Gold or Platinum).
6. The Classified Membership Cards shall be valid for two years, renewable upon honoring the corresponding monthly dues and project contributions.
7. Further, the Executive Council in consultation with the Board of Patrons may reward the Year Groups based on the level of contribution to the Project Fund.

ARTICLE 7: ASSOCIATE AND HONORARY MEMBERSHIP

1. **Associate Membership** shall be open to spouses of Mmarima Mma in good standing
2. **Honorary Membership** shall be open to persons who are not Old Students but have demonstrated belief in the ideals of the school and ready to support the Mmarima Mma Association. Their membership shall be approved by the Executive Council upon the advice of the Board of Patrons at an Annual General Meeting.
3. Associate and Honorary members shall be designated as guest members at general meetings or functions and may offer contributions if they so wish.
4. Associate and Honorary members shall have the right to wear the attire and colours of the Association and shall enjoy all social privileges of members except that they shall have no voting rights.

PART 2

ARTICLE 8: ORGANIZATIONAL STRUCTURE

1. The organizational structure for the Association shall be as shown below

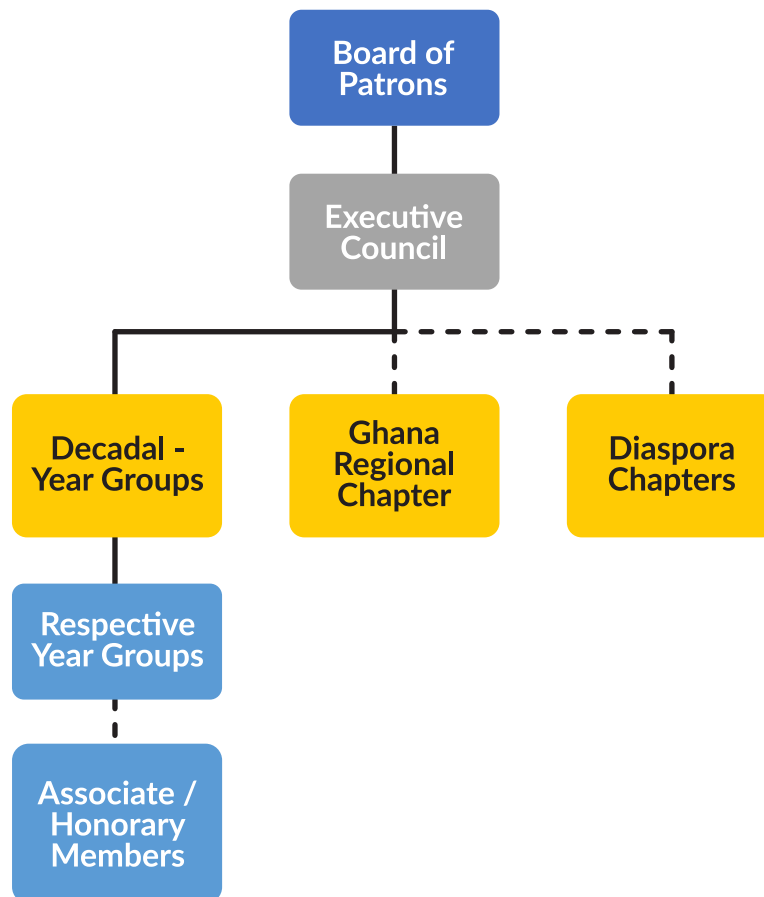


Figure 1: Organizational Structure of Mmarima Mma

2. Board of Patrons

1. There shall be a nine (9) Member Board of Patrons who shall serve as an advisory body to the Executive Council and be the approving Body for all major Mmarima Mma events with financial implications.
2. The Composition of the Board of Patrons shall be as follows;
 - a. Mmarima Mma who are not less than three (3) Decades after school
 - b. The immediate Past President of the Executive Council
3. The Board of Patrons shall be nominated by the Executive Council and approved by consensus at an Annual General Meeting.

4. The Board of Patrons shall appoint its own Chairman (also known as The Abusuapanyin) and Secretary.
5. The Chairman and Secretary of the Board of Patrons must be Mmarima mma resident in Ghana for smooth interactions with stakeholders including the school Authorities.
6. Each Board member shall serve for a period of four (4) years and may serve an additional four (4) year term as per Article 8 Clause 2.3 above.
7. The Board of Patrons shall meet at least once in a quarter either physically or by teleconferencing.
8. The Board of Patrons shall advise and give approval on all major programs or projects intended for the school or the Association.

3. The Executive Council

1. There shall be a nine (9) Member Executive Council made up of the ff:

- a. President
- b. Vice President
- c. General Secretary
- d. Deputy General Secretary
- e. Financial Secretary
- f. Organizing Secretary
- g. Brand and Marketing Officer
- h. Diaspora Rep 1 as other member
- i. Diaspora Rep 2 as other member

(The Diaspora community will elect/nominate the representatives to be part of the Executive Council)

2. The Executive Council shall be made up of members who completed KSTS and in good standing.
3. Voting for Executive Council members shall be done physically or virtually (electronically) by two-thirds (2/3) of members in good standing at an Annual General Meeting.
4. For clarity, apart from the Diaspora Representatives all the other Executive Council Officers shall be resident in Ghana and the President shall be a person of high integrity in Society.
5. Each Executive Council member shall serve for a period of four (4) years, renewable for two consecutive terms only.
6. All the above positions shall be contested for by eligible and legitimately registered persons at an Annual General meeting or via an appropriate electronic means.
7. The Executive Council shall be the Governing Body and the implementer of the day-to-day Administrative policies of the Association.

8. The Executive Council shall create Standing Committees and/or Ad hoc Committees for specific assignments, e.g., Advisory, Disciplinary, Fundraising etc.
9. The Executive Council shall coordinate and monitor various developmental projects at KSTS as approved by the Board of Patrons.
10. The Executive Council shall organize seminars and workshops for members and continuing students of Koforidua Secondary Technical School to prepare them for the world.
11. The Executive Council shall be the custodian of all properties of the Association and shall keep adequate records of them, particularly the Certificates of Registration and Financial Books.
12. The Executive Council, upon the advice of the Board of Patrons, shall commission professional bodies or individuals to undertake works or projects which will advance the goals of the Association
13. The Executive Council shall create, program, restructure, capacitate or disband any of its structures upon the advice of the Board of Patrons.
14. The President, Vice President and the Financial Secretary shall be signatories to the Association's Bank Accounts in Ghana.
15. The Executive Council shall receive quarterly reports including financial statements from all the Chapters (Ghana and Diaspora Chapters). These quarterly reports shall feed into the Annual report and shared among members for discussion at the Annual General Meeting.
16. The Executive Council shall seek advice from the Board of Patrons on all major projects to be undertaken and be reporting to the Association in general.

3.1 Responsibilities of The Executive Council Members

1. The President

1. The President shall be the overall Administrative Head and the official spokesperson of the Association
2. He/She shall preside over all meetings of the Association and be responsible for the smooth running and adherence to the principles of the Association.
3. He/She shall be a signatory to the Association's Bank Accounts.

2. The Vice President

1. The Vice-President shall Deputize in the absence of the President.
2. He/She shall perform functions as delegated by the President.

3. He/She shall preside over the Associations meetings in the absence of the President.
4. He/She shall be a signatory to the Association's Bank Accounts.

3. The General Secretary

1. The General Secretary shall be the custodian of all documentations of the Association.
2. He/She shall ensure that the decisions of the Association are sufficiently communicated to all stakeholders.
3. He/She shall build administrative systems for the smooth running of the Association.
4. He/She shall issue notice of meetings timeously to all Association Members and Stakeholders of all pending meetings of the Association.
5. He/She shall take minutes and keep records of all Association's meetings.

4. The Deputy General Secretary

1. The Deputy General Secretary shall act and perform the duties of the substantive General Secretary in his/her absence.
2. He/She shall issue notice of meetings timeously to all Association Members and Stakeholders of all pending meetings of the Association.
3. He/he shall assist the Organizers in the performance of their duties.

5. The Financial Secretary

1. The Financial Secretary shall be in charge of all financial issues of the Association.
2. He/she shall provide an Annual Budget as well as monthly forecasts for discussion at Executive Council meetings and for the attention of members of the Association.
3. He/She shall be a signatory to the Association's Bank Accounts.
4. He/She shall lead in fund-raising activities for the Association.
5. He/She shall put in place robust and best practice in the financial control systems upon the approval of the Executive Council.
6. He/She shall submit income and expenditure statements of the Association's Accounts for the attention of members of the Association on Quarterly bases.
7. He/She shall liaise with the Brand and Marketing Officer on order and sales of paraphernalia at meetings.
8. He/She shall submit audited financial statements annually for the attention of the Executive Council and Association members.

6. Organizing Secretary

1. The Organizing Secretary shall ensure that every meeting or event premises is put in shape prior to the event for the smooth running of the event or meeting.
2. He/She shall ensure orderliness at meetings or events including security at the meeting area.
3. He/She shall liaise closely with the Deputy General Secretary in the performance of his/her duties.

7. Brand and Marketing Officer

1. The Brand and Marketing Officer shall be the Custodian of all approved paraphernalia of the Association.
2. He/She seek approval from the Executive Council before any design or item is produced.
3. He/She shall make available paraphernalia at all gatherings of the Association for sale with the assistance of the respective Chapter Deputy Secretaries
4. He/She shall assist the Organizing Secretary in the performance of his/her duties to put events together.

8. The Diaspora Representatives

1. They shall participate in all Executive meetings via electronic means.
2. The Diaspora Representatives shall bring to the fore suggestions raised at the Diaspora levels for redress.
3. The representatives shall pass on decisions taken at the meetings to the Diaspora Chapters.

9. Decadal - Year Groups

1. There shall be Decadal-Year Groups with reference to the year of completion in a structure as indicated below:

1970s Year Group:	1972 – 1979
1980s Year Group:	1980 – 1989
1990s Year Group:	1990 – 1999
2000s Year Group:	2000 – 2009
2010s Year Group:	2010 – 2019
2020s Year Group:	2020 – 2029
Etc etc.	
2. Each Decade-Year Group shall appoint a Representative who shall coordinate activities of the respective Decadal Year Group. The Representatives shall be known as **Chief Coordinators**.

1. The Chief Coordinators shall form a Platform for sharing experiences or discussing issues of common interest for the growth of Mmarima Mma.
2. The Chief Coordinators shall call for the respective year groups quarterly reports for preparation of the Decade-Year Group's Quarterly and Annual reports for the attention of the Executive Council.

10. Year Groups Administration

1. Each year group shall be made up of members who completed SecTech in the same year.
2. Each Year Group shall have its own Executives headed by a Year Group Coordinator/President.
3. The Year Group Executives shall be responsible for encouraging their members to contribute to the various activities of the Association, including meetings and payment of all forms of dues and contributions
4. The Year Groups may open their own Bank Accounts to manage their own financial matters and run their own welfare packages, including visiting the sick amongst them.
5. The registration fees, dues & levies collected by the Year Groups Representatives as per **Article 6** shall be paid into the Association's Administrative Bank Accounts at STANBIC Bank at the end of each month. The Executive Financial Secretary shall be informed of any payment done.
6. The Year Group Coordinator/President shall submit the year group Quarterly and Annual reports to the respective Chief Coordinator for preparation of a Decade-Year Group report for the attention of the Executive Council.

11. Regional and Diaspora Chapters

1. The Association shall be composed of Regional Chapters and the Diaspora Chapters. The Diaspora Chapters shall be registered in accordance with the laws of the respective Country and/or Municipality upon the advice, recommendations and Documentary support from the Executive Council.
2. There shall be a seven (7) Member Executive Committee made up of the following:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Deputy Secretary
 - e. Treasurer
 - f. Organizer
 - g. Deputy Organizer
3. The Regional or the Diaspora Chapter shall be registered as a Charitable Organization and a copy of the Certificate of Registration made available to the Secretariat of the Association in Ghana.

4. The Executive Council or its representatives shall commission any newly formed Chapter.
5. Each Chapter shall regularly liaise with the Executive Council to share various experiences to ensure that the operations at the Chapter are in line with the objectives of the Association.
6. Each Chapter shall organize its local program but in line with the yearly Program of the Association as advised by the Board of Patrons.
7. Each Chapter shall organize the registration of its members and advise the Year Groups on payment of dues and all other special contributions for projects at SecTech through their respective Year Groups Executives.
8. Each Chapter shall be used as a Platform to raise funds in accordance with the laws of the country to support projects at Koforidua Secondary Technical School.
9. Each Chapter shall have its own Bank Accounts with the requisite signatories and shall have their own welfare packages.
10. On quarterly bases any specially raised funds meant for projects at SecTech shall be remitted into the Association's Administrative Bank Accounts at STANBIC Bank.
11. The Executive Financial Secretary and the Chairman of the Board of Patrons shall be duly informed of payments lodged into the Administrative Bank Account.
12. The Leadership of each Chapter shall submit Quarterly and Annual reports to the Executive Council for preparation of the Association's reports.

PART 3

ARTICLE 9: MEETINGS

1. The Chapters shall meet once every other month to discuss matters of importance to MMARIMA MMA.
2. There shall be an Executive Council meeting prior to General Chapter Meetings.
3. All decisions at the Executive Council meetings shall be communicated to the respective Chapters as well as the Year Groups for dissemination among the Association members and for their feedback.
4. Members in good standing shall vote on major decisions at meetings.
5. Emergency meetings shall be convened by the respective chapter president as and when necessary.
6. Quorum for meetings shall not be less than 2/3 of the registered members when critical decisions have to be taken.

PART 4

ARTICLE 10: FINANCES

1. Upon the advice of the Board of Patrons, the Association shall operate Current Bank Account(s) in its own full registered name of "Koforidua SecTech Old Students' Association".
2. Monies paid into the Association's Accounts are not refundable.
3. Expenditure shall be managed by the Executive Council upon the advice and the approval of the Board of Patrons.
4. The funds of the Association shall be obtained through:
 1. Payment of monthly dues and projects levies, contributions or donations as described under the Membership Registration in **ARTICLE 6**.
 2. Special levies as would be prescribed from time to time by the Executive Council with the approval of the Board of Patrons.
5. The Financial year shall be determined by the Executive Council in consultation with the Board of Patrons.
6. **The Bank Accounts**

The Association shall operate two Bank Accounts and a registered Momo Account.

	Bank 1 – Administrative Account	Bank 2 – Projects Account	Mobile Money Transfer
Bank	STANBIC	ADB	MTN Momo
Branch	Accra Mall	Koforidua	
Accounts Name:	Koforidua SecTech Old Students' Association	Koforidua SecTech Old Students' Association	Koforidua SecTech Old Students' Association
Accounts No:	9040006612932	2011010110674001	+233 245 725999
Swift Code:	SBICGHAC	ADNTGGHAC	
Signatories:	President, Vice President and the Financial Secretary	Headmaster, President, Vice President, Financial Secretary, Project Committee Representative	

1. All payments shall be made into the Stanbic Accounts or the Momo Account.
2. Transfers from the Administrative Account into the Projects Account shall be done upon the advice and approval of the Board of Patrons for any monies from the Account.
3. There shall be three (3) signatories to the STANBIC Accounts namely; the President, the Vice President and the Financial Secretary. The Financial Secretary and any other signatory shall sign for withdrawals subject to the approval and endorsement of the Board of Patrons.
4. There shall be four (4) signatories to the ADB Account namely; The Headmaster of Koforidua SecTech School, the President, the Vice President, the Financial Secretary and a Project Committee Representative. The Headmaster and any other signatory to the account can sign at all times for withdrawals subject to the approval of the Board of Patrons.
5. The Financial Secretary shall prepare quarterly and annual reports for the attention of the Executive Council and the Board of Patrons.

ARTICLE 11: FINANCE AUDITING

1. The Executive Council shall appoint a maximum of three (3) Internal Auditors from members in good standing upon the advice of the Board of Patrons. The Executive Council shall make available all relevant documents to facilitate the auditing process.
2. The Executive Council, shall at the end of each financial year contract an External Auditor to audit the current year's accounts for the Association.
3. The audited accounts shall be presented at the Annual General Meeting (AGM) for discussion and approval.

PART 5

ARTICLE 12: NOMINATION AND ELECTIONS

1. An Electoral Commissioner (E.C) shall be appointed at a general meeting upon the advice of the Board of Patrons to handle general elections. The E.C shall be a member in good standing (i.e., registered and all dues honoured up to date).
2. The Electoral Commissioner shall conduct general elections subject to the provisions of this article.
3. Voting shall be done by the use of the ballot box and/or electronically, whichever is practicable, as would be advised by the Electoral Commissioner. A simple majority shall elect the advertised position(s).
4. In case of a tie, a run off shall be conducted by the Electoral Commissioner within 24 hours.
5. A candidate in good standing and with no criminal record shall be nominated for an Executive Council position. Each nomination shall be supported by at least two (2) other members in good standing.

ARTICLE 13: RESIGNATION FROM OFFICE

1. Any Executive Council member of the Association (except the President), who wishes to resign shall give three (3) months written notice to the President of the Executive Council.

The President shall notify the Board of Patrons of any intended resignation.

2. The President on the other hand shall notify the Chairman of the Board of Patrons of his/her intended resignation.
3. The Board of Patrons, however, reserves the right to accept or reject any such resignation.

ARTICLE 14: REMOVAL FROM OFFICE

1. Members of the Association reserve the right to recommend, with adequate evidence, the removal from office of any Officer for abuse of office, inefficiency or misconduct that brings the good name, image or welfare of the Association into disrepute.
2. The intent of removal must be preceded by one (1) month notice in writing to the Board of Patrons by a member proposing the removal. This shall be supported by at least **fifty (50)** signatories giving reasons for the removal.
3. The General Assembly shall endorse the removal of the officer

4. Any affected Officer(s) shall have the right to appeal against the removal in writing to the Board of Patrons within thirty (30) days.
5. Such removal shall be confirmed at a General Meeting of the Association and replaced through voting in accordance with **Article 12** of this constitution.

ARTICLE 15: BY-ELECTIONS

1. Any Vacancy that may occur within the Executives shall be filled upon the advice of the Board of Patrons in accordance with the provisions laid down in **Article 12** of this constitution.
2. The newly elected member shall serve the remaining term of office and may vie for any position he/she so desires.

PART 6

ARTICLE 16: BENEFITS/WELFARE

A member in good standing in accordance with **Article 6** of this constitution shall be entitled to the under listed benefits.

1. On the death of a member or his/her spouse, parent or child, the mother Association in consultation with the respective year group and/or the Chapter (where applicable) shall decide a befitting donation to the immediate family.

The donation shall include the following but not limited to:

1. A letter of condolence to the bereaved family;
 2. A wreath (where appropriate);
 3. Cash donation (as determined);
 4. Boxes of drinking water, crates of minerals and other assorted drinks.
2. Where a member is hospitalized, a delegation of the respective year group shall visit and offer a parcel to the sick person.

At the marriage ceremony of a member, the mother Association in consultation with the respective year group shall attend and honour the married couple with a befitting present.

PART 7

ARTICLE 17: DISCIPLINE & CODE OF ETHICS

1. All members of the Association shall have the right to express themselves at all meetings with mutual respect, decorum and circumspection.
2. Members shall have the right to constructively criticize issues in writing to the Executive Council.
3. The Executive Council shall set up Disciplinary/Ethics Committees to consider matters that border on misconduct, insubordination, etc.
4. Any member who exhibits any gross misconduct or insubordination shall be summoned to the Executive Council/ Disciplinary/Ethics Committee for appropriate sanction.

ARTICLE 18: CONTRACTUAL LIABILITY

1. The Executive Council shall have the authority to bind the Association or create any legal relationship upon the advice of the Board of Patrons.
2. Any other person purporting to bind the Association must produce a written authorization from the Executive Council of the Association upon the advice of the Board of Patrons.

ARTICLE 19: AMENDMENTS TO THE CONSTITUTION

This constitution shall be amended by resolution at a General Assembly after having gone through the following:

1. Proposal from a member in good standing and supported by at least ten (10) percent of members in good standing from at least five (5) year groups shall be submitted to the Executive Council.
2. The Executive Council shall discuss the proposal in consultation with the Board of Patrons for a recommendation to the General Assembly.
3. The proposal shall be accepted at the General Assembly upon two-thirds (2/3) of membership voting in favour of the proposal.

ARTICLE 20: GUIDING PRINCIPLES

The following principles shall be upheld for the growth of the Association.

1. To identify all Old Students and Current Students of Koforidua SecTech as Mmarima Mma.

2. To have a Board of Patrons made up of Mmarima Mma of not less than three (3) Decades after school and the immediate past President of the Executive Council to be advising the Executive Council. (Ref. 8.1).
3. To promote self-operating Year Groups and encourage the opening of Diaspora and Regional Chapters; all accountable to the Executive Council.
4. To use the services of individuals, Year Groups and Association Chapters willing to make relevant and positive contributions to the development of Koforidua SecTech School.
5. To have mutual respect for each other.
6. To respect and unequivocally defend the decision of the Association in public.
7. To grant freedom of expression of views without fear or intimidation to all individuals for consensus building except when the rights of others are clearly violated.
8. To form a strong bond amongst Mmarima Mma (Old Students and Current Students) and Staff of Koforidua SecTech school to promote developmental activities in the school in line with the motto of the school- *Educate for Service*.
9. To be interested in the welfare of Mmarima Mma by offering support among ourselves according to individual circumstances or capabilities.
10. To be transparent and accountable to the Association, Donors and Sponsors with respect to supporting the growth of the Association.
 1. The Association may award members or group of members for their exceptional performance for the growth of the Association.
 2. Any individual or group of persons found misappropriating funds shall be dealt with in accordance with the laws of the country of abode.

ARTICLE 21: DISSOLUTION

1. Insolvency or any other force majeure, may trigger the Executive Council, upon the advice of the Board of Patrons, to convene an emergency General Assembly to dissolve the Association, which shall be by two-thirds majority of delegates present through voting.
2. The assets of the Association may be donated to any organization or association with similar aims and objectives by the Executive Council upon the advice of the Board of Patrons.

ARTICLE 22: DISPUTE RESOLUTION

1. Any Member of the Association who is aggrieved, may bring their grievances to the Executive Council to determine their concerns and make the necessary orders as required.

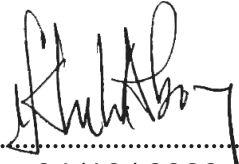
1. Where the grievance is with a member of the Executive Council, the Executive Member shall recuse him/herself for a resolution to be made by the rest of the Executive Council.
2. A Member who is not satisfied with the rulings made by the Executive Council shall appeal to the Board of Patrons for redress and that the decision of the Board of Patrons shall be final.

ARTICLE 23: ENDORSEMENT OF THE CONSTITUTION

This Constitution is endorsed and promulgated on the **4th** Day of **October 2020** in the presence of the Board of Patrons and the Executive Council by the undersigned at a general meeting

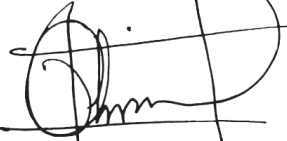
SIGNED

Daniel Klutei Abossey
Chairman, Board of Patrons


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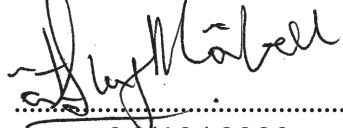
SIGNED

Scofray Nana Yaw Yeboah
President, Executive Council


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04/10/ 2020

SIGNED

Stanley Marbell
Chairman, Constitutional
Review Committee


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04/10/ 2020

